

**CHARTIERS TOWNSHIP
BOARD OF SUPERVISORS MEETING
October 22, 2024
5:00p.m.**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

EXECUTIVE SESSION ANNOUNCEMENT

Please be advised the Board met in Executive Session immediately prior to this meeting from 4:25 pm to 4:55 pm to discuss personnel, contract negotiations and litigation matters.

Attending this meeting were Supervisors Bronwyn Kolovich, Harlan Shober and Frank Wise. Also present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Ed Jeffries, Public Works Director; Jennifer Slagle-Director of Engineering and Planning; Parks and Recreation Director, Angela O'Conner; Ashley Neptune-Township Engineer Jamie Rozzo, Recording Secretary; ABSENT: Steven Horvath, Chief of Police

VISITORS TIME N/A

DEVELOPERS TIME

1. A motion was made by Mr. Wise and seconded by Mr. Shober to approve the McWreath Minor Subdivision Plan for a lot consolidation at 115 Ewing Street conditional upon satisfaction of the outstanding items in the Township Engineer's letter dated October 22, 2024 and the Township Planning Department's letter dated October 18, 2024. All Supervisors voted yes. The motion carried 3-0.

2. A motion was made by Mr. Wise and seconded by Mr. Shober to grant a one year extension for the North Star Tower Conditional Use Approval as requested by the Applicant and subject to the same terms and conditions of the original approval dated October 24, 2023 in accordance with §350-50.J of the Chartiers Township Code of Ordinances, Zoning as requested by the applicant. All Supervisors voted yes. The motion carried 3-0.

APPROVAL OF MINUTES

A motion was made by Mr. Wise and seconded by Mr. Shober to approve the minutes for the Regular meetings of September 10, 2024, and September 24, 2024, as presented. All Supervisors voted yes. The motion carried 3-0.

STAFF REPORTS: *No Reports*

SUPERVISOR REPORTS: *No Reports*

OLD BUSINESS:

1. A motion was made by Mr. Wise and seconded by Mr. Shober to authorize the Multi-Municipal LSA Grant Application in the amount of \$140,505.17 for License Plate Reader Cameras with South Strabane Township and Houston Borough. All Supervisors voted yes. The motion carried 3-0.
2. A motion was made by Mr. Wise and seconded by Mr. Shober to approve Change Order No. 1 for the Contract A of the 2024 Road Program from Morgan Excavating in the amount of \$1,008.18 for final quantities as recommended by the Township Engineer in his letter dated October 18, 2024. All Supervisors voted yes. The motion carried 3-0.
3. A motion was made by Mr. Wise and seconded by Mr. Shober to approve Pay Application No. 2 (FINAL) from Morgan Excavating for Contract A of the 2024 Road Program in the amount of \$103,521.80 contingent upon removal of the 2024 Road Program Millings and receipt of the appropriate Maintenance Bond as recommended by the Township Engineer in his letter dated October 18, 2024. All Supervisors voted yes. The motion carried 3-0.
4. A motion was made by Mr. Wise and seconded by Mr. Shober to approve Change Order No. 1 for the Contract B of the 2024 Road Program from Morgan Excavating in the amount of \$22,851.98 for final quantities as recommended by the Township Engineer in his letter dated October 18, 2024. All Supervisors voted yes. The motion carried 3-0.
5. A motion was made by Mr. Wise and seconded by Mr. Shober to approve Pay Application No. 2 (FINAL) from Morgan Excavating for Contract B of the 2024 Road Program in the amount of \$59,313.31 contingent upon removal of the 2024 Road Program Millings and receipt of the appropriate Maintenance Bond as recommended by the Township Engineer in his letter dated October 17, 2024. All Supervisors voted yes. The motion carried 3-0.

NEW BUSINESS:

1. A motion was made by Mr. Wise and seconded by Mr. Shober to ratify the Electric Supplier contract with AEP Energy for 12 months at \$0.007704 /KWH as recommended by the Township's Energy Broker, NextEraEnergy Resources. All Supervisors voted yes. The motion carried 3-0.

2. A motion was made by Mr. Wise and seconded by Mr. Shober to approve the sewage deduct meter requests from Kim Hankins for 527 Meadowlands Farm Lane. All Supervisors voted yes. The motion carried 3-0.
3. A motion was made by Mr. Wise and seconded by Mr. Shober to authorize the Township Manager to prepare a letter of support for the Washington County Agricultural Fair Improvement Project Phase 3 Washington County Local Share Account application as the home municipality. All Supervisors voted yes. The motion carried 3-0.
4. A motion was made by Mr. Wise and seconded by Mr. Shober to authorize the Township Manager to sign Apportionment Unit Decimal Interest form for the Little Clar C Unit as recommended by the Township Solicitor. All Supervisors voted yes. The motion carried 3-0.
5. A motion was made by Mr. Wise and seconded by Mr. Shober to authorize the sale at public auction of Chartiers Township owned real property located on Crossroads Road, known as Washington County Parcel ID No. 170-020-00-00-0004-00. All Supervisors voted yes. The motion carried 3-0.
6. A motion was made by Mr. Wise and seconded by Mr. Shober to authorize payment of invoices indicated on the attached listing. Invoices to be paid are posted on the bulletin board for review.

General Fund: \$62,145.68; Act 13: \$103,917.34; Sewer Fund: \$119,893.94; Local Services Tax Fund: \$37,951.73; Capital Reserve Fund: \$29,313.31; Friends of char. Comm. Parks Fund: \$555.97; Comm. Center Operating Fund; \$876.00; Payroll Fund: \$3,671.73

Online Utilities: \$31,041.11; Online Insurance/Bills: \$27,455.33

All Supervisors voted yes. The motion carried 3-0.

DISCUSSION ITEMS:

1. 2024 Sewer Rehab-The contract for CCTV has been sent out for execution.
2. Road Program
 - a. 2024-This item was approved this evening upon removal of the leftover millings.
 - b. 2025-The cost estimate is complete. This item will be out for bid early 2025. The board will schedule a road tour.
3. Barnickel and Country Club-Jen is meeting with Gateway on Thursday to discuss the options.
4. WEWJA Items-The Township received \$375,000 towards the Arden Mines Sewage Project from the State LSA Grant.

- a. Arden Pump Station
 - b. Arden Mines Sewage Project
 - c. WEWJA Area 537 Presentation of Draft
5. Piatt Estates - Punch List Status-The developer still has some cleanup work to complete.
6. Summerfield Woods Punch List Status-Mr. Sites will look at the items completed by the end of October and give an update to the Township. If the items are not satisfied, Mr. Liekar will proceed with filing against the developer.
- Mr. Casey 458 Spruce Lane confirmed some work has been done in their development since the last meeting.
7. Western Avenue Sewer Project-The Township met with Energy Transfer today. They seem supportive of the project.
8. Parks and Recreation Opportunities
- a. Pickleball Courts-Gateway is working on options to maximize parking. The Township is moving forward with this project.
 - b. Bingo-The Community Center held another successful bingo this past week for the Chartiers Houston Library. There will be a bingo in November and December for different organizations.
9. 2025 LSA Grant-The township has received letters of support for this Grant. Jodi is working on this application. The application is due by October 31, 2024.
10. 2025 CDBG Grant-The Township has until the end of November to allocate the remaining \$80,000. Jodi has asked the board if they would like to send out an income survey to certain areas. If the area meets the criteria the township may be able to allocate these funds to help with roadways in that area.
11. PennDOT Road Resident Requests-The board has suggested the township have PennDOT review these items as they are state roadways. The township can provide PennDot with any information given on behalf of the resident.
- a. Hidden Driveway Signs on Henderson Ave at Liberty
 - b. School Bus Stop Ahead Sign Old Hickory Ridge Road
 - c. Speed Limit Reduction Request North Main Street Extension
 - d. No Jake Brake Request North Main Street Extension

PUBLIC COMMENT: No Comment

RECESS TO BUDGET WORKSHOP MEETING:

Time: 5:38 pm

Jamie Rozzo – Recording Secretary

Secretary, Frank Wise Jr